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| 2019 Facility Pricing  Office Hours 8 a.m. – 5 p.m.  Daily Rates Capped at 4 Hours | | | | |
| **Rental Space** | **Attendee**  **Maximums** | **Non-Members** | **Members and Non-Profits** | **After Hours Fees** |
| **Small Seminar Room 1** | 20 at tables  32 chairs only | $40 per hour  $160 per day | $30 per hour  $120 per day | Before 7:30 a.m. or after 5 p.m.  additional  $30 per hour |
| **Large Seminar Room 2** | 30 at tables  50 chairs only | $55 per hour  $220 per day | $40 per hour  $160 per day | Before 7:30 a.m. or after 5 p.m.  additional  $30 per hour |
| **Combined Seminar Rooms 1 and 2** | 50 at tables  80 chairs only | $95 per hour  $380 per day | $70 per hour  $280 per day | Before 7:30 a.m. or after 5 p.m.  additional  $30 per hour |
| **Lobby Reception Area and Patio** | 75 Standing | $65 per hour  $260 per day | $50 per hour  $200 per day | Before 7:30 a.m. or after 5 p.m.  additional  $30 per hour |
| **Lobby Reception Area and Patio, Plus Combined Seminar Rooms** | 150 standing | $160 per hour  $640 per day | $120 per hour  $480 per day | Before 7:30 a.m. or after 5 p.m.  additional  $30 per hour |
| **Conference Room** | 10 around board room table | $50 per hour  $200 per day | $35 per hour  $140 per day | Before 7:30 a.m. or after 5 p.m.  additional  $30 per hour |
| Note:   * All meetings must conclude by 9 p.m. * A $7 linen fee is added for each buffet table used. Most events with food/drinks require 2-3 tables.   As an alternative, clients may use bare academic tables at no charge. They are 2’ x 5’ compared to buffet  tables which are 3’ x 6’. Please specify on your event reservation form.   * Clients are responsible for any damages to the facility during the event. | | | | |