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|  2019 Facility PricingOffice Hours 8 a.m. – 5 p.m.Daily Rates Capped at 4 Hours |
|  **Rental Space** | **Attendee** **Maximums** | **Non-Members** | **Members and Non-Profits** | **After Hours Fees** |
| **Small Seminar Room 1** | 20 at tables32 chairs only  | $40 per hour$160 per day  | $30 per hour$120 per day  | Before 7:30 a.m. or after 5 p.m.additional$30 per hour |
| **Large Seminar Room 2** | 30 at tables 50 chairs only  | $55 per hour$220 per day  | $40 per hour$160 per day  | Before 7:30 a.m. or after 5 p.m.additional$30 per hour |
| **Combined Seminar Rooms 1 and 2** | 50 at tables80 chairs only | $95 per hour$380 per day  | $70 per hour$280 per day  | Before 7:30 a.m. or after 5 p.m.additional$30 per hour |
| **Lobby Reception Area and Patio** | 75 Standing | $65 per hour$260 per day  | $50 per hour$200 per day  | Before 7:30 a.m. or after 5 p.m.additional$30 per hour |
| **Lobby Reception Area and Patio, Plus Combined Seminar Rooms** | 150 standing | $160 per hour$640 per day | $120 per hour$480 per day  | Before 7:30 a.m. or after 5 p.m.additional$30 per hour |
| **Conference Room** | 10 around board room table | $50 per hour$200 per day  | $35 per hour$140 per day  | Before 7:30 a.m. or after 5 p.m.additional$30 per hour |
| Note: * All meetings must conclude by 9 p.m.
* A $7 linen fee is added for each buffet table used. Most events with food/drinks require 2-3 tables.

 As an alternative, clients may use bare academic tables at no charge. They are 2’ x 5’ compared to buffet  tables which are 3’ x 6’. Please specify on your event reservation form.* Clients are responsible for any damages to the facility during the event.
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