



S.T.E.P Grant Intake Form

- Applicant must be approved by the SBA to be eligible for any S.T.E.P. funding.
- By agreeing to participate in S.T.E.P. Grant programs, you agree to communicate with World Trade Center Arkansas about improvements in your export program or expansion of your business.
- Please read AR-STEP Eligibility & Application Guidelines at www.artc.org/STEP

Today's Date:

Company Information

Business/Organization Name: _____ In operations since: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Telephone: () _____ Cell Phone: () _____ Fax: () _____

Email: _____

Title: _____

Is your company in good standing with the Arkansas Secretary of State's Office, Arkansas Department of Finance and Administration, and other regulatory agencies?

YES NO

Taxpayer Identification Number: _____

Are you: New to Export? YES NO Market Expansion? YES NO

North America Industrial Code if currently exporting: _____

If yes, where? _____

If no, why not? _____

Do you know the cost associated with exporting: _____ Estimated Cost: _____

Do you have a strategic exporting plan?
 If no, why? _____

What are your current Export Values? _____

Your current Annual Sales? _____

Does your product contain 51% or more U.S. content? Only companies with 51% or more U.S. content to qualify for this grant.

YES NO

Number of Employees?

Does your company meet the Small Business Administration guidelines and standard from www.sba.gov/content/small-business-size-standards?

Yes No

Describe your company:

Describe your items for export: _____ H.S. Codes: _____

Are you looking to expand into new markets? YES NO

If yes, what markets?

What are the current industry trends?

Are you export ready?

Does your company have a product or service that has been successfully sold in the domestic market?

Yes No

Does your company have sufficient production capacity that can be committed to exports?

Yes No

Does your company have adequate knowledge in shipping its product overseas, such as identifying and selecting international freight forwarders and freight costing?

Yes No

Do you need help with:

- | | | |
|-----------------------------------|--|--------------------------------|
| <input type="checkbox"/> Products | <input type="checkbox"/> Service | |
| <input type="checkbox"/> Sourcing | <input type="checkbox"/> Manufacturing | |
| <input type="checkbox"/> Capital | <input type="checkbox"/> Sales Rep. in other countries | <input type="checkbox"/> Other |

Does your company have the budget for a trade mission?

Yes No

Does your company have the potential to succeed exporting and have a positive impact on the regional economy?

Yes No

What is your budget?

Who were you working with?

Dan Hendrix Denise Thomas Melvin Torres Trish Watkins

The US Small Business Administration (SBA) would like to give eligible small business concerns the opportunity to expand your knowledge and resources of other programs that are offered by the agency. Please check the appropriate box if you would like for your company's name and contact information to be shared with other programs offered by SBA. Your choice to participate or not, will not change the status of your participation with STEP. SBA's aim is strictly to share information about other opportunities with you.

Yes No

Please affirm you will display the SBA logo in your both if you qualify and are given the AR STEP Grant:

I will display the SBA Logo I will not display the SBA Logo

I affirm to the truthfulness, accuracy and completeness of the information provided on this form:

Signature

Date



WORLD TRADE CENTER®
ARKANSAS
UNIVERSITY OF ARKANSAS

3300 Market Street, Suite 400 Rogers, AR 72758

Phone: 479-418-4800 Fax: 479-418-4801

arwtc.org